

**CHICO FRIENDS OF THE LIBRARY**  
**BOARD MEETING MINUTES**  
**July 15, 2008**

Present: Louise Agos, Gerald Davis, Susan Davis, Ann Elliott, Linda Leahy, Marian Milling, Anne Morris, Anne Nordhus, Joan Olmstead, Susan Rauen, Mary Wahl

President Ann Elliott called the meeting to order at 7:00 p.m. and introduced new board secretary Anne Morris.

**APPROVAL OF MINUTES:** Minutes of the June meeting were reviewed and approved (M/S/C Nordhus, S. Davis).

**REPORTS**

**Treasurer:** Susan D. distributed current reports and reviewed draft financial statement. Any interest will go into unallocated funds. (M/S/C Agos, S. Davis) Use of the endowment for Newberry and Caldecott winners was discussed. Heather will be asked to follow up on a bookmark prize winner who didn't cash her check. Treasurer's report was accepted. (M/S/C Wahl, Agos)

**Librarian:**

- Susan Rauen expressed gratitude for the quality reupholstering job done by Square Deal.
- Money allocated for books and materials is being spent each month with no carryover.
- In June 47,051 items checked out; formerly the average has ranged from 39,000-40,000 items.
- Children's services:
  - 800 children have signed up for the summer reading program to date, surpassing last year's activity.
  - The chess program run by volunteers has been a huge success. In support of the program the Board authorized the purchase of ten chess sets at \$6.10 per set and ten chess timers at \$22.95 each. (M/S/C S. Davis, Olmstead) These items will only be used with supervision.
- Sunday visitors for June totaled 2,402, an average of 480 per Sunday.
- The county has taken over the cost of the microfilm machine contract. Per Gerry's suggestion, Mary will pass the information along to the E-R.
- Teens:
  - Teen movies continue the second Tuesday of the month. Melissa Ramos is working with Paradise and Oroville for a teen W11 program.
  - Proposal for a teen art contest with cash prizes was approved. Prizes contributed by the Friends will be \$50 for first prize and \$25 for second. (M/S/C Leahy, Wahl)

**Volunteer Recognition:** Anne Nordhus distributed the volunteer statistics drawn up by Betty Forbes. Thirty-four volunteers reached 100 hour increments, which translates to \$850 for books. Thanks to Betty for a job beautifully done.

**Book Sale:** The same challenges continue from year to year, as demonstrated in a memo from 2000 shared by Ann Elliott. Checks and balances in the handling of money are improved. Discussion concerned how to relieve the pressure on Rob and Rosa.

**County Advisory Board:** Marian advised that a potential member from Oroville attended the June meeting.

- Annie B. fund drive: reminder to ask for donations earmarked for the libraries.
- More advocacy with elected officials was also suggested.
- The next advisory board meeting will be held August 13, 2008.
- Marian, Anne Nordhus and Ann Elliott will attend a joint meeting of the Friends groups September 29, 2008 at the Chico Chamber of Commerce.

## **ONGOING BUSINESS**

**Cookbook:** We have 231 recipes so far. Committee will meet July 23, 10:00 a.m., at the Rozendaal CPA office to sort and organize recipes. Susan D. shared a preliminary draft of the format, which will include a mission statement and food-related quotes. Recipes have had preliminary editing and will go back to the typists for final copy. Diane will then put them into .pdf format. After printing by Jiffy Print, the books will go on sale October 1. 12,000 copies have been ordered and Susan D. reminded us that they make great Christmas presents.

**Fall Festival:** Ann E. advised that prizes have been accumulating for the fishing booth and scavenger hunt. A literacy coach and local authors will be present. Mary will send letters to the schools, and Ann E. will work with Lyon Books concerning the authors.

**Chico Paleo:** Ann E. suggested CFOL have an entry in the artistic “horse race” to be held this fall. She will talk with Sheryl concerning teen participation with CFOL supplying the materials. The entry would need to be completed by the Taste of Chico on September 9.

**Classic Movies:** John Few is seeking recommendations. He and Ann E. will talk.

**Craft Booth:** Joan reported on her and Diane’s progress. After discussion it was agreed to join an existing craft fair rather than hold our own sale. Joan will work with Diane to investigate the possibilities and will put a notice in the Carrel.

## **NEW BUSINESS**

**Library Signs:** Mary said the City has committed to placing library signs on the highway if we provide them. She has asked Magoon Signs for prices and will report back in August.

**Business Cards:** Blank cards are available now and individual cards can be ordered through Ann E.

**Budget and Goals:** Ann E. distributed a budget history with tentative future budget information.

- Community Survey for Strategic Plan (Derek Wolfram): this item was postponed until the next meeting. The Board’s initial reaction is supportive pending discussion of a dollar amount.
- Membership Drive: Ann E. reviewed results of membership drives and status of pledges. Earlier Macy had recommended alternate years for membership drive. Ann E. and Mary will brainstorm.

- Expanded Programs (Linda Leahy): The marionettes performed to capacity crowds. Also planned are author speakers and the continuation of the chess program. Jean Ping's third grade tours will continue with staff help. Other ideas are being sought from staff and community, particularly more programs for adults. (This may be included in the community survey.) Also suggested were series programs, such as employment/resume writing and travelogues. Joan and Nancy Leek are exploring possibilities for Mysterious California, a program similar to Women of Mystery, which is available free to libraries.

***Other:*** Louise Agos advised that she will be moving from the area when her home sells, which will result in another Board vacancy.

**NEXT MEETING WILL BE HELD AUGUST 19, 2008 IN THE CONFERENCE ROOM.**

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